

# Junior Executive Board Member



# JOB DESCRIPTION

## MISSION OF PATHWAYS

Empowering women and children on their path out of homelessness through housing, hospitality, and hope.

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## MISSION OF JUNIOR EXECUTIVE BOARD

To support the overall mission and activities of Pathways by acting as ambassadors, developing leadership skills, participating in fundraising activities, and engaging other community members ages 21-39 years old in becoming the next generation of board directors.

## EXPECTATIONS OF INDIVIDUAL JUNIOR EXECUTIVE BOARD MEMBERS

- Know Pathways' mission, policies, programs, and needs
- Create and execute at least one signature fundraising event
- Serve as an active advocate and ambassador for Pathways
- Learn how to conduct board meetings
- Leverage connections, networks, and resources to develop collective action to further Pathways' mission
- Collaborate with other nonprofit groups
- Attend at least 85% of all board and committee meetings and events
- Identify, recruit and secure new board members annually
- Assist in promoting and/or selling tickets to Pathways fundraising events
- Develop leadership skills and learn the importance of philanthropy
- Maintain confidentiality about all internal matters of Pathways

I have read the above Junior Executive Board Job Description, and understand the membership expectations.

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SIGNATURE

DATE

# Junior Executive Board Member



# APPLICATION

Thank you for your interest in joining the Pathways, Inc. Junior Executive Board. Please use this form to provide useful information about yourself. Information will be shared with other members of the Board and the executive leadership of Pathways.

It is important that all who serve on the Junior Executive Board have a commitment to and a passion for Pathways' mission and a willingness to actively support the mission through contributions of time, talent, and financial resources.

FULL NAME: \_\_\_\_\_

PRIMARY CONTACT NUMBER: \_\_\_\_\_ OTHER CONTACT NUMBER(S): \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PLACE OF EMPLOYMENT AND POSITION HELD: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**Briefly describe why you would like to join our Junior Executive Board:**

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**Please list current organizational affiliations including name of the organization and your role(s):**

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**Please list any past boards you have served on and length of service:**

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**Select area(s) you feel you could contribute to Pathways as a member of the Board:**

- ☐ Event Planning
- ☐ Marketing/PR
- ☐ Community Networking/Outreach
- ☐ Leadership
- ☐ Fundraising
- ☐ Volunteer Opportunities
- ☐ Other (please describe) \_\_\_\_\_

**What assets, skills, and connections would you bring to the Junior Executive Board that would benefit the agency?**

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**What do you expect to gain personally or professionally by serving on the Junior Executive Board?**

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**Please share your thoughts on the issue of homelessness:**

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**Do you have any personal experience with homelessness?**

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**If you join the Board, can you provide at least 1 hour monthly in attendance to Board and Committee meetings?**

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SIGNATURE

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